

Emily Munsell



WORK EXPERIENCE

GALLERY ASSISTANT

Art for the Soul Gallery

March 2023 - Present

- Manages the gallery's daily operations
- Promotes gallery by designing flyers and making social media posts
- Coordinates gallery events and exhibitions
- Supervises gallery interns and volunteers
- Assists in scheduling Board meetings and preparing meeting materials

ASSISTANT TO THE DIRECTOR

William Baczek Fine Arts

May 2022 - March 2023

- Created content for the gallery's website, email list, and YouTube channel
- Handled, displayed, and stored artworks
- Facilitated gallery sales
- Assisted at gallery exhibitions

SET PAINTER/ ENTERTAINMENT TEAM MEMBER

Six Flags New England

August 2021 - October 2021

- Worked for entertainment department painting sets for stage shows
- Gained experience designing/ painting sets from scratch and touching up old ones
- Worked with leadership team to develop their vision

RECEPTIONIST

Hair Gallery at the Mill

June 2021 - May 2022

- Managed schedule for all stylists
- Assisted new and old clients with questions/ concerns over the phone
- Controlled salon flow making sure clients' needs were met

SOFTWARE & SKILLS

Photoshop, After Effects, Procreate

Design, Painting, Strong Communication, Problem Solving

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EDUCATION

CORE CERTIFICATE IN ARTS MANAGEMENT

University of Massachusetts currently enrolled in this two semester program

September - May 2024

BACHELORS OF FINE ARTS- ANIMATION

Savannah College of Art and Design
Courses of study included
Drawing, color theory, Sequential art, Art histories, Foundations

September 2017- May 2021

EXHIBITIONS & AWARDS

HOLYoke Arts League Annual Spring Exhibition

Wisteriahurst Museum

Holyoke, MA, 2024

Awarded 2nd place in non-oil wet media

ALL DECKED OUT

Art for the Soul Gallery

Springfield, MA, 2023

29TH ANNUAL SPRING EXHIBITION

Monson Arts Council

Monson, MA, 2023

HERBARIUM

Small Works Gallery

Holyoke, MA, 2023